

Randolph Public Library
Trustee Meeting August 15th, 2016, 6.30pm

Present: Beth Dube, Nancy Penney, Greta Smithson, Denise Demers, Heather Wiley, and Lynn Hunt (briefly)

Absent: Janet Halvorson

1. The minutes of the July 13th meeting were approved by Nancy, all were in favor.

2. Librarian's Report

- The library received a donation of audio books. The unabridged books have been added into the collection but Beth questioned the addition of abridged books. The trustees felt they should also be cataloged to see if there is interest.

- Adult coloring will take place on Mon Sept 19th and Mon Oct 17th at 3pm.

- Beth is working on a new book order to be submitted soon. She will send Nancy and Greta the list for price checks prior to ordering. There is approximately \$1200 left in the book budget for this FY.

- The surge protector for the main computer was damaged in a recent storm. Nancy will email Bill Demers to install a new one under the circulation desk.

- A new power strip is needed for the AV cart – Beth will pick one up from Walmart.

- All items in the office are gradually being cataloged, carts are being emptied.

- Phoebe Ross may be able to volunteer through the Fall. She is a wonderful helper!

- There was a question about the name of the summer reading group – it has traditionally been known as the Randolph Summer Reading group and will remain so.

3. Treasurer's Report

Town Account: \$6,736.33

RPL Checking: \$15,075.81

Building Fund Checking: \$3,064.69

Building Fund CD: \$20,032.67

The town account is down because of the propane pre-buy (\$1,654.53)

The RPL account is up due to the book sale (\$742.75 + \$7.00) plus \$350.50 from the summer reading group (previously the colloquy).

4. Friends of the RPL Report

Lynn and Ingrid have "retired" as co-chairs of the Friends. Their names will remain on the checking account until a replacement(s) have been found. There is approximately \$5000 in the account; Michele Cormier is treasurer. The bake sale made >\$500 and the raffle \$400. The trustees thanked Lynn and Ingrid once again for their many years of wonderful service.

5. Book Sale Review

It was agreed that the book sale was too much work for the volunteers (lifting many boxes of books and CDs). The trustees agreed to hold the 2017 book sale in the old library. Books will be sorted and shelved on a regular basis starting in the Spring. Nancy intends to submit a

warrant article to the town next March for repairs to the building. Heather offered Ray Cotnoir's assistance in making a preliminary inspection of possible repairs. The Shankars bought the entire record collection for \$250. The Lancaster library will take the remaining books – Nancy asked Greta and John to deliver them.

6. Nancy received the plaque in honor of Joan Rising's generous donation to the library. A presentation is being planned for one Saturday that she is volunteering. A location to mount the plaque has yet to be determined.

7. Volunteers need information about the telescope which may be loaned out from the White Mountain Room. Beth has highlighted the policy in the volunteer manual and will place a copy beside the telescope for borrowers' information.

8. Opera has been cancelled at the library but has continued to take place at Ben and Arlene Eisenberg's home.

9. No volunteers have missed their Friday or Saturday commitments recently. It seems that Yvonne's reminder phone calls are helping.

10. The trustees reviewed the meeting room policy and application form.

Other business:

- Nancy is still waiting to hear from her heating contractor about heating options for the White Mountain Room
- The cover for the book return will be made when Yvonne Jenkins has recovered from her wrist injury
- Greta requests that the secretary send a thank you note to her son at Winnepesaukee Manufacturing for the new sign outside the library, and to post a message of appreciation on Facebook.
- Nancy reports that the leftover calendars for making note-cards are in a file box in the storage room.
- Greta noticed that the RPL's hours are not posted in the calendar in the Berlin Daily Sun. Beth will send them a note.

There being no other business the meeting was adjourned at 7.40pm.