

Approved

Town of Randolph
OFFICE OF THE SELECTMEN
MINUTES OF MEETING – October 24, 2016

Members Present: Michele Cormier, Lauren Bradley, John Turner (via phone) and Linda Dupont

Guests: Derek Croteau, Barbara Arnold, Kevin Rousseau

The meeting began at 7:00 PM.

Minutes of the October 10, 2016 meeting and Special Meeting October 17, 2016 were reviewed and signed.

Vouchers were reviewed and signed.

DISCUSSION ITEMS AND MOTIONS:

Derek Croteau reviewed the 2016 summer mowing with the Board of Selectmen and Barbara Arnold representing the Randolph Foundation. Mowing for 2016 consisted of two (2) mows per month ending on October 5th for the last mowing of the year. The original bid for the town was based on seven (7) mows per year of the cemeteries, town hall, library, old library and Ravine House Pool area. This year, eleven (11) mows were performed with the town’s approval. The town’s residents were quite pleased with the mowing this summer and the budget will be revised fro 2017.

The board reviewed a building permit for Bruce and Donna Cairns – a shed belonging to the Cairns to be moved from the Farrar property to the Cairns property. The permit was approved pending signatures on the signature page.

Kevin Rousseau reviewed the paving of the nine (9) culverts on Durand Road. The area in front of the town hall has been completed in hopes to alleviate the collection of water and ice the front of the building and the areas were rocks were removed from the road were paved as well. The bill has been received as one lump sum. Michele Cormier directed Linda Dupont to contact the contractor to get the price of the work performed in front of the town hall, in order to expense that portion as building improvements.

On October 23rd Randolph Hill Road received 4.5” of snow that accumulated and the upper portion needed to be plowed. Kevin and Chuck are working on all the trucks for winter prep. Sand has been delivered and Kevin has ordered salt for the season. A load of gravel has been placed in front of the bridge on the west end of Durand Road. Kevin will place the sign in the gravel stating the bridge is not maintained.

The town has received confirmation from Eversource regarding the removal of the street light from pole #154A1, located at 1457 US Route 2 and will place it on pole #40/138A at the corner of Valley Road and US Route 2. Two (2) work orders have been issued by Eversource, a time frame of the completion of the task was not provided. Kevin will contact Eversource regarding the down tree limbs located on Puggy Huddle Road, that are lying over the lines.

Sir Lines A Lot has been contacted as to the filling of the cracks on Randolph Hill Road. Due to scheduling conflicts, the company has not done Randolph Hill Road this year as of yet, but they will be completing the job. It was stated that this was better done in the cooler weather for setting purposes.

The board received a request from the Cemetery Trustees, to request funds totaling \$233.00 from the Capital Reserve Fund "Site Prep for new Cemetery Fund", to reimburse the town for the cost of the new signs placed at the two (2) cemeteries this year. Lauren Bradley moved to make the request of the Trustees of the Trust Funds for \$233.00 to reimburse the town. Michele Cormier seconded. All agreed.

Lauren made a motion to request of the Trustees of the Trust Funds to reimburse the Town \$2,679.01 from the Expendable Trust Fund "Fire Equipment & Protection" for the purchase of new fire hoses. Michele Cormier seconded. All agreed.

Michele Cormier made a motion to deposit \$110,000.00 in funds as voted at the March 2016 Town Meeting into accounts as follows:

- \$ 20,000.00 – Highway Heavy Vehicle Capital Reserve
- \$ 65,000.00 – Town Roads & Bridges Expendable Trust
- \$ 10,000.00 – Fire Equipment & Protection
- \$ 5,000.00 – Expendable Trust for Town Buildings
- \$ 5,000.00 – Expendable Trust for the Revaluation of Town Property
- \$ 5,000.00 – Expendable Trust for Town Recreational Facilities

Lauren Bradley seconded. All agreed.

The term of the town's health official expired in September 2016, Dr. John McDowell has been the health official for Randolph for the past years, but is now retired. Michele Cormier will look up the RSA pertaining to Municipal Health Officials and contact Dr. McDowell.

Mount Jefferson View has moved the trailer with the illegal sign on it around, having the portion with the lettering facing towards the building. John Turner stated the sign is not visible driving west; they are in compliance with removing the sign. The town office received a sign permit from Mount Jefferson View in Monday's mail. The board reviewed the permit and the sign they are proposing is not in compliance with the Land Use Ordinance Article VI 6.02, C and E. The board denied the permit.

The town received a pre-tax rate from the NH Department of Revenue at \$14.93. The board reviewed all options. Lauren Bradley moved to accept the rate as set by the NH DRA. Michele Cormier seconded. All agreed.

Linda reviewed some scheduling conflicts next week with the town's Treasurer and Deputy Treasurer being out of town. It was suggested to cut all checks on Friday giving the board ample time to review and authorize any expenses. The Deputy Treasurer will sign the checks on Monday before leaving for her meeting.

In review of the upcoming month of November, Board of Selectmen meetings will need to be altered in order to have a quorum present. Meetings for November will be on Monday, November 7th at 7PM and Tuesday, November 29th at 7PM. Linda will post the changes and place in the Blizzard.

John Turner made a motion to adjourn at 8:10 PM. All agreed.

Randolph Board of Selectmen

Michele Cormier, Chairman

John Turner

Lauren Bradley

Linda Dupont, Assistant to the Selectmen