

Approved

Town of Randolph  
OFFICE OF THE SELECTMEN  
MINUTES OF MEETING – August 22, 2016

Members Present: Michele Cormier, Lauren Bradley, John Turner and Linda Dupont

Guests: Alan Lowe, Kevin Rousseau

The meeting began at 7:07 PM.

Minutes of the July 25, 2016 meeting were reviewed and signed.

Vouchers were reviewed and signed.

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DISCUSSION ITEMS AND MOTIONS:

Alan Lowe appeared before the board of Selectmen to review police calls in Randolph during the past few months. Alan has a few concerns with the elderly residents in town that are living alone. The situations will be monitored and documented closely. Alan stated that he received a report of a break in of a shed, there was nothing taken and after investigation he feels that a bear was responsible for the disturbance.

Alan requested an update on the surveillance cameras in town. Michele Cormier stated that companies are not responding to the Town’s requests and suggested a possibility of creating a committee of residents to pursue the town’s options more vigorously. Suggestions of candidates for the committee would be Bill Arnold, John Scarinza, Lauren Bradley and/or Jean Malick. Linda will send out an e-mail to see if anyone would be interested in this task.

We had an incident where the EMS was called into Randolph and the ambulance could not find the location due to 911 numbering not being in place. Kevin stated that in speaking with Chief Dana Horn, the Firemen’s Association could help fund the project of numbering in the town with help from the Randolph Foundation or the town. Kevin has been researching the cost of the project and for the 7 foot linear poles and numbers would be estimated at \$ 6000.00. The board encouraged Kevin to continue with the project.

In reviewing the 2<sup>nd</sup> quarter Dispatch Report, there is some confusion regarding the billing process. Linda has contacted Robin Frost at the Gorham town Hall and she stated she will look into the matter. The billing will be placed on hold until we hear from Gorham. Linda also spoke with Robin Frost regarding the Dispatch Protocol updated in 2015, is not being followed. They are toning the Life Squad, which is not in force and not notifying Alan Lowe of ambulance calls within Randolph.

Kevin Rousseau stated that the roadside mowing was complete. He has spoken to the NHDOT regarding the US Route 2 bridge project and it should be completed within the next seven (7) days. Kevin has called regarding the availability of Mike Gray to begin the replacement of the seven (7) culverts on Durand Road after September 13<sup>th</sup>, so not to interfere with the Primary elections. Kevin will also coordinate the paving of the culverts in mid-October. He would like to address the two large culverts on the East End of Durand Road in 2017.

The board reviewed and approved a Veteran Credit for Louis Auclair.

Maggie Baker filed a PA-7 – Intent to Cut in May 2016, since filing her forester stated he cannot do the cut and will contract another logger to do the actual cut. The board reviewed the matter whether to close out the original Intent to Cut and file a new one or keep the original one as filed with the town and the State of New Hampshire. The board decided to keep the original Intent to Cut and when complete the forester should file the PA-8 documenting the actual cut.

Two building permits came before the board for review and approval:

15-16 Celina & Keith Moon to add an addition and a deck

16-16 Jim Anderson to remodel kitchen/insulation/windows

Trisha Wayno of Wayn-o's was contacted by AVRRDD regarding the lack of sorting of the recycled materials coming from Randolph. It has been requested to notify residents that all recycle material needs to be sorted. The drivers picking up recycles are spending too much time trying to sort the materials at the street and some is being missed. Linda will contact AVRRDD to see if we can get better clarification on the sorting process required, and forward it to the residents. It was also mentioned that residents are putting out their trash days ahead of pick up and animals are getting into the trash creating a mess and other residents are placing their recycles out with the trash.

Many of the boards in town are not in compliance with RSA 91. RSA 91 contains rules for public boards and commissions within towns. All boards and commission meetings are open to the public and require notification of meetings, if they are not on their regular meeting date, notification of a cancelation of a meeting and the availability of minutes to the public for review. Certain board members from the Planning Board and The Conservation Board are members of the Forest Commission as representatives of their designated boards and need to attend those meetings as well.

The board reviewed and signed the MS-1 – Randolph's Property Inventory form, the MS-434 - 2016 Revenue Form, and the adjusted MS-535 – 2015 Financials. These forms are due to NH Department of Revenue by September 1<sup>st</sup> and are used to determine the town's tax rate by the state.

We received an e-mail from June Garneau reminding the town, it's been a year since we completed the town's EOP (Emergency Operations Plan) and at this time we should

review the plan and make any adjustments that would be appropriate. Lauren motioned that the plan should remain as is with no changes. John Turner seconded the motion. All agreed.

The board approved permission for the American Legion Auxiliary to place a box in the town hall to collect items to be sent overseas to forty (40) servicemen and women. They had concerns of making residents aware of the drop off location. Linda stated it will be in the Berlin Daily Sun.

John Turner made a motion to adjourn at 9:10 PM. Lauren Bradley seconded the motion. All Agreed.

Randolph Board of Selectmen

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Michele Cormier, Chairman

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John Turner

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Lauren Bradley

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Linda Dupont, Assistant to the Selectmen