

# Town of Randolph

## Planning Board Minutes

December 7, 2017

**Members Present:** Roberta Arbree, Robert Ross and John Scarinza (Chairman)

**Members Excused:** Arlene Eisenburg and John Turner

**Public Present:** None

**Call to order:** The meeting was called to order at 7:00 by Chairman Scarinza

**Minutes of November 2, 2017** – The minutes need to be changed to reflect that Laura Brockett was appointed to the Forest Commission and not the Conservation Commission. On a motion from Roberta with a second from Robert, the board voted to approve the minutes as amended.

**Old Business:** Chairman Scarinza spoke to Tara Bamford who was unable to attend this meeting.

**New Business:** Chairman Scarinza recommended adding \$1500 to the Planning board's yearly budget for legal items. Mr. Wilcox used to do most of the boards legal research but he no longer has time. Roberta made a motion to put \$2000 in the 2018 budget for planning/consulting work. The motion received a second from Robert and the board voted in favor. Chairman Scarinza will talk to Mr. Wilcox to have Bernie Waugh come back for his yearly legal update.

### **Other Business:**

- 1) Chairman Scarinza questioned if the Board of Selectmen have issued a driveway permit to Mr. Yan. The driveway appears to be roughed out but no driveway is in place yet.
- 2) Chairman Scarinza has been asked to provide minutes of the October meeting. However, only two members showed up so there was no quorum. The Town Office would like minutes reflecting that. The secretary will prepare minutes and send them to the Town Office
- 3) The board's secretary informed the board that she will be resigning as the board's secretary. She knows someone who is willing to take over and she is willing to be her backup. Chairman Scarinza will inform the Board of Selectmen.

**Adjournment:** The board adjourned at 7:25 by general consensus.

Respectfully submitted,



Michelle M. Lutz

December 13, 2017