

## Randolph Public Library

Trustees' Meeting, Monday 21<sup>st</sup> May, 2018, 6.30pm

Present: Denise Demers, Steve Fisher, Jan Halvorson, Nancy Penney, Heather Wiley and Yvonne Jenkins (librarian).

Absent: Steve Teczar

1. Denise made a motion to approve the minutes of the previous meeting. Nancy seconded, all were in favor.

### 2. Treasurer's Report

Town Checking: \$10,641.22

RPL Checking: \$16,221.97

Building Fund Checking: \$473.43

Building Fund CD: \$17,313.29

There was considerable discussion about the budget for the coming year. The cost of books has substantially increased over the years without an increase in that line item. It was generally agreed that the budget for books may need to be increased next year (currently \$2400).

Yvonne suggested that some of the book sale money (approximately \$800) could supplement.

It was decided to break down the budget items in depth at the next meeting.

### 3. Librarian's Report

a. The new website continues to be developed. Public launch is anticipated to take place in June.

b. Katherine Turnbull has job shadowed Yvonne with the possibility of becoming a library assistant. She will be researching the profession and volunteering more to see if she would like to pursue this.

c. Ray Keifetz will be doing a poetry reading and book signing in the White Mountain Room (or town hall if there are too many attendees) on Wed June 6<sup>th</sup> at 7pm. He will provide refreshments.

d. The reading program "Libraries Rock" is still being developed for the summer.

e. The "When Will the Seven Break" was very popular and successful. The winner was Heather Wiley. Yvonne bought Ted Wier a thank you gift for being the adjudicator.

f. Yvonne requested 2 bean bag chairs for the children's room – total cost \$278.00 from Yogi Bo. Heather made a motion to approve the purchase, Jan seconded, all were in favor. It was decided this purchase could be made from the RPL Checking account and Jan will check that the library credit card is functioning.

g. Yvonne plans to have the counter on the west wall of the children's room removed to allow for more space.

h. Pennies for Elephants has raised \$17 so far.

i. An area Middle School Book Discussion is being planned – one session to be held in Randolph, one in Shelburne and one in Gorham. Details to follow.

#### 4. Friends of RPL Report

There will be an initial Friends' meeting on Saturday June 2<sup>nd</sup> at 4pm.

#### 5. Mount Washington Observatory Subscription

There was little discussion about the cost of the subscription. It was felt that \$50 per year for 3 magazines to support a local organization was worth the cost. Jan made a motion to approve the continued subscription, Denise seconded, all were in favor.

#### 6. Blinds for the White Mountain Room

Denise, Yvonne and Heather met with Rich Wallingford from Colorworks recently. He provided a quote of \$2,444.66 for the purchase and installation of cellular, sun blocking blinds for all the windows plus a motor with remote control for the large windows (which could not be safely reached from ground level). There was a quote of \$1,609.52 for the same shades without the motor but with a continuous cord mechanism. The trustees discussed the price points. Although the blinds and motor were thought to be expensive it was felt that the cordless version would be safer around children, and that the motor was a worthwhile investment for shades that should last >35 years. Jan made a motion to approve the quote of \$2444.66, Denise seconded, all were in favor. Heather will contact Colorworks to place the order.

#### 7. Other business

Book removal from the old library to Lancaster – went very well. The library accepted all the boxes that were brought over, and will take all remaining boxes also, but after their book sale on Saturday May 25<sup>th</sup>. The trustees will plan a day for transport.

Volunteer Recognition – It was decided to plan a Volunteer Recognition event in conjunction with a celebration of the 10 year anniversary of the new library on Sunday June 24<sup>th</sup> from 4-6pm. Heather will purchase thank you cards and gift certificates from the White Mountain café for the volunteers.

There being no other business the meeting was adjourned at 7.55pm.

Next meeting: Monday, June 18<sup>th</sup>, 6.30pm

Respectfully submitted,  
Heather Wiley, secretary