

Randolph Public Library
Trustees' Meeting, Wed November 15th, 2017, 6.30pm

Present: Nancy Penney, Jan Halvorson, Denise Demers, Steve Teczar, Heather Wiley and Yvonne Jenkins

1. The minutes from the previous meeting were approved.

2. Treasurer's Report

Town Account:	\$8,594.60
RPL Checking:	\$16,233.43
Bldg. Fund Checking:	\$475.43
Building CD:	\$17,185.70

3. Librarian's Report

- A new 500 gallon torpedo propane tank has been installed. Unfortunately, there has been no heat in the library since 11/10/17. Yvonne contacted Suburban Propane who diagnosed a burnt out motor and a new one will be installed 11/16/17. The new propane stove has been helpful to at least heat the White Mountain Room in the interim. Apparently the furnace has not been serviced since installation so the trustees approved having it cleaned and inspected on an annual basis. Yvonne will set this up with Suburban Propane.

- Elvis Houle from Genesys has installed a bigger router in the back closet, and a small one in the White Mountain Room. The Wifi seems to be working better throughout the library. Of note, the library's Wifi is also accessed by the public in the town hall. Linda Dupont will arrange to have a router installed there also, to boost the wifi signal and Yvonne has written up guidelines for the public which will be posted in the town hall.

- Yvonne mentioned that the yoga group used the White Mountain Room recently without permission. The furniture was moved out and then rearranged after the class, and the stove had been utilized. This generated a lot of discussion among the trustees. There is no objection to groups using the library during off-hours as long as the required paperwork is submitted and permission is granted from a trustee. There were concerns about the using the White Mountain Room for an exercise class, however, given the room's primary use as a resource room, and containing irreplaceable volumes and other priceless articles. Also the stove is newly installed and comes with specific instructions for its use. The trustees recommended that the children's room would be a more suitable venue for yoga. Yvonne will relay this to the class organizers.

4. A plaque honoring the generous donation from Joan Rising towards building the library has been installed on the circulation desk.

5. Telephone Account

Jan informed the trustees that Fairpoint Communications can provide the library with a national calling service for approximately \$7 extra per month. Currently only local calls can be

made and Yvonne needs to use her personal cell phone for longer distance calls. The trustees voted unanimously to approve the extra expenditure.

6. 2018 Budget

Nancy and Jan will meet with Sandy Weir (previous treasurer) in the next few weeks to plan the budget for 2018. There was discussion about the librarian's salary. Heather will research.

7. Nancy's Replacement

Nancy asked the trustees to consider a replacement for her in 2018 as she will be relinquishing her position, sadly.

There being no other business the meeting was adjourned at 8pm.

Next meeting: Thursday 14th or Friday 15th December at Jay's Restaurant.
Wed January 17th at the library at 6.30pm