

Randolph Public Library
Trustees' Meeting, Wed October 18th, 2017, 6.30pm

Present: Denise Demers, Yvonne Jenkins, Nancy Penney, Heather Wiley
Absent: Jan Halvorson, Steve Teczar

1. The minutes from the previous meeting were approved.

2. Treasurer's Report

RLP Building Fund Checking: \$75.43

Building Fund CD: \$17,171.18

Town Fund Checking: \$8,758.26

RPL Checking: \$16,133.30

3. Librarian's Report

- Kevin Rousseau suggested installing a 500 gallon propane torpedo tank (instead of keeping the two existing 120 gallon tanks) which would mean fewer deliveries. He also recommended moving the torpedo tank approximately 10 feet back to the edge of the woods as the current position of the tanks may be problematic with snowfall off the roof in winter. This will involve digging a short trench and installing couplings. Yvonne will get pricing which should be minimal as the tank will be free from Suburban Propane. There was discussion about whether to complete the project now or wait until next year. The trustees will make a decision when pricing information is available.

- A new thermostat is needed in the main room. Yvonne will get pricing.

- The Halloween movie, "Scared Shrekless" will be shown on Monday, Oct 30th at 6.30pm.

- The old copies of Mountain Views need archiving – this is a task that the volunteers can do.

- Yvonne will buy a smoke alarm and CO2 detector for the White Mountain Room.

- Heather and Nancy sorted books in the storage room in preparation for next year's book sale.

The hope is to keep up with sorting donations throughout the year so there will be less work just prior to the sale.

4. Gift Policy

This was reviewed by those present. It was deemed appropriate. Yvonne noted that all the policies need updating which she will complete over the next few months and send to the trustees for review. The plan is to have all policies on the library website eventually. Heather will check with the Randolph Foundation to see which company they use for their site. Yvonne also has a contact who specializes in library websites.

5. Wifi access

There have been issues with difficulty accessing wifi at the table in the White Mountain Room and in the office. Yvonne will try a wifi booster outside the office door. If unsuccessful she will contact Elvis Houle at Genesys for recommendations.

6. Carl Lindblade has agreed to give a 1 hour lecture in the summer of 2018. Topic will be "Two Queens at War and Peace" – about the part ocean liners played in WW2.

There being no other business the meeting was adjourned at 8pm.

Next meeting: Wed, Nov 15th, 6.30pm.