

## Randolph Public Library

Trustees' Meeting Wed, March 16<sup>th</sup>, 2016

Present: Nancy Penney, Greta Smithson, Denise Demers, Janet Halvorson, Heather Wiley, Beth Dube (and briefly Lynn Hunt, Zane Brown, Sandy Wier)

1. The minutes of the Feb 17<sup>th</sup> meeting were approved.

2. Heather and Jan were welcomed as the new trustee and alternate trustees respectively. Greta will take over Sandy's role as treasurer.

3. Treasurer's Report

Town Account: \$1899.27

RPL Checking: \$14202.08

Building Fund CD: \$22,073.69

Building Fund Checking: \$848.29

Once Heather is sworn in as trustee, Greta will submit a notarized letter from the town to the bank so that her name will be on the accounts.

4. Zane recommended the purchase of a new laptop for the audio-visual cart and short sound cord for linking the DVD player to the speakers. He will provide an in-service training to the trustees on Wed April 6<sup>th</sup> at 6.30pm. There may be another "Tech Time" on Sat 2<sup>nd</sup> or 9<sup>th</sup> April.

5. Friends' Report.

Lynn confirmed that the concert with Heywood Alexander and Bill Minifie will take place on Sunday July 3<sup>rd</sup>. The Friends will run the bake sale and raffle again at the book sale. Nancy reported that Karen Eitel has offered to compile a book of recipes over the next year. The Friends offered to possibly pay for printing. An article requesting recipes will be put in the Mountain View.

6. Librarian's Report.

- Beth attended the North Country Library Coop meeting in Lancaster on 3/14/16. Randolph will be the host library for the next meeting on June 13<sup>th</sup>.

- There is a need for new patron cards. It was decided to use laminated card stock instead of ordering new plastic cards.

- A new book order will be submitted soon. The trustees will review the orders prior to submission.

- The summer reading group will be using the White Mountain Room again this summer.

- The State library survey has been completed and submitted.

- The documentary with Bill Cunningham NY was well attended on Feb 24<sup>th</sup>. The next documentary, "Slingshot", will be shown on Wed March 30<sup>th</sup> from 6-7.30pm.

- This year's National Poetry Month poster has been received. Beth is planning a community poetry board and a visit by Stephen Collins (actor and poetry teacher who will talk about Robert Frost) on Friday, April 8<sup>th</sup> at 7pm.

7. Nancy circulated the NH Library Trustees Conference flyer which will take place in Concord on May 23<sup>rd</sup>. Cost is \$75 and trustees are welcome to attend.

8. There are approximately 12 library policies to review. Denise suggested reviewing 3 at each meeting.

Next meeting: Wed, April 20<sup>th</sup> at 6.30pm.

Respectfully submitted: Heather Wiley, secretary